**东南大学留学生退学申请表**

**Withdrawal Application Form Southeast University**

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| --- | --- | --- | --- |
| **英文名**  **Name in English** | **中文名**  **Name in Chinese** | **一卡通号**  **Student Card Number** | **国籍**  **Nationality** |
|  |  |  |  |
| **学生类别**  **Undergraduate，Master or PhD** | **专业**  **Major** | **经费办法**  **Source of Funding** | **导师**  **Supervisor** |
|  |  |  |  |
| **入学时间**  **Time of Enrollment** | **专业拟结束时间**  **Time to end major** | **家庭电话**  **Home Tel Number** | **邮箱**  **E-mail** |
|  |  |  |  |
| **退学原因**  **Reasons for dropping-out** |  | | |
| **拟离校时间、前往地点**  **Time to leave & destination** |  | | |
| ***Step 1：***  **留学生办审核**  **Verify at Int’l Student Office** |  | | |
| ***Step 2：***  **教学院系教务员/导师/汉语中心审批**  **Approval from**  **Teaching Department/Supervisor**  **/Chinese Center** |  | | |
| ***Step 3：***  **海外教育学院教务办公室意见**  **Approval from Teaching Affairs Office of CIS** |  | | |
| ***Step 4：***  **院领导终审意见**  **Approval from ( Vice )Dean** |  | | |

**Important Note**：Your student visa from SEU will be canceled **within 20 days** after you submit this withdrawal application. Please leave China in time.

申请人Applicant：

申请时间Date：